



## **Village of Trout Valley Board Meeting Minutes**

**August 10, 2020**

A regular meeting of the Board of Trustees of the Village of Trout Valley, Illinois, was held on August 10, 2020 via Zoom. Notice of the meeting and the agenda were posted at two prominent places in the Village of Trout Valley.

President Robert Baker called the meeting to order at 7:02 p.m. Trustees present: Walter Graf, David Hall, Kristin Purtill and Ann Somers. Also present were, Clerk Tonia Gonzalez, Comptroller Rick Haning and Counsel James Kelly from Matuszewich & Kelly, LLP. Trustees Robert Antrim and David Peterson joined the meeting later.

President Baker requested the following motion, which was proposed by Trustee Purtill and seconded by Trustee Graf:

***“The June 9, 2020 meeting minutes be approved”***

Voting Aye: Trustees Graf, Hall, Purtill, and Somers

Voting Nay: None. Motion carried.

### **3.0 Public Participation**

Phil Stanko, Cary Park District Rep., reported that two bond proposals will be issued to move forward with the new aquatic facility at Cary Grove Park. The first bond is to conduct site engineering and the second would be to move forward with the construction. The opening is currently scheduled for 2022.

### **4.0 Old Business**

#### **4.1 Stormwater Projects**

##### **a. Rainbow Lane – 10” Pipe**

A 10” sewer pipe was replaced by Ringers and working perfectly. The area is clear from standing water & flowing into pond #2. Expenditure for the pipe replacement was approved for \$1.5k. Due to payment of prevailing wages, invoice was for \$1.8k.

President Baker requested the following motion, which was proposed by Trustee Peterson and seconded by Trustee Hall:

***“Approval of additional expenditure for 10” sewer pipe replacement from \$1,500 to \$1,822”***

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtill, and Somers

Voting Nay: None. Motion carried.

##### **b. 24” Pipe**

Trustee Peterson reviewed the Storm Sewer Replacement Assessment from Pinnacle Engineering Group. Pinnacle Engineering recommends replacing 800 LF of 24” pipe located southeast of Cary-Algonquin Road and Country Commons Road. The assessment also confirmed the 24’ pipe is the proper size based on water flow and stormwater tables. Pinnacle estimated Construction Cost is \$307k, which includes +/- 650 LF New Storm Sewer & Structures (\$115k). Bolder Contractors, Inc. quoted \$258k for 800 LF pipe

replacement. Additional quotes are being obtained. Expected cost of pipe replacement to be \$150k-\$200k plus \$50k to get the road repaired once the project is completed. Project start date expected in October 2020. Discussions held regarding form of financing for this project. President Baker requested Comptroller Haning to gather financing options for \$250k & \$150k. The cash in the Village General Fund needs to be retained to replace the Village loop road in the future. President Baker asked Counsel Kelly to offer a legal opinion on the financing.

#### **c. Silt Trap**

Silt traps catch the silt from going into the ponds. Vector truck hired to clear the silt traps. Future trap cleaning is anticipated in 2-3 years.

#### **4.2 Road Committee Representative**

The TVA requested a new representative from the Village for the Roads Committee. Trustee Peterson has served in this capacity and has done a good job in relaying information to the Village and brings an energy & passion for the roads. Discussions held regarding the request. President Baker stated that all roads must be done to IDOT standards regardless of the Village representative. Trustee Graf volunteered to serve as the new Roads Committee Representative from the Village.

#### **4.3 2020 U.S. Census Update**

The Village continues to have the highest percentage of census responses in the Illinois at 91.3%, compared with a 85% response rate in the 2010 U.S. Census. Enumerators will be in Trout Valley through September 30<sup>th</sup>, collecting census responses from those that did not respond.

### **5.0 New Business**

#### **5.1 Announce New Treasurer/Swearing In**

President Baker requested the following motion, which was proposed by Trustee Purtil and seconded by Trustee Antrim:

***“To approve the appointment of Laurie Almeraz as Treasurer for the Village”***

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtil, and Somers

Voting Nay: None. Motion carried.

Comptroller Haning will continue to serve as Comptroller through December 2020 to help with the transition. Laurie Almeraz was sworn in as the new appointed Treasurer for the Village.

#### **5.2 Video Taping of Village Board Meetings**

Discussions held regarding the video taping of Village Board meetings for public access. Clerk Gonzalez will research and set up recording of future Zoom meetings

#### **5.3 Use of MFT Funds**

Discussions held regarding potential use of MFT funds for 24” pipe sewer repair & road. Counsel Kelly confirmed the highway code has specific provisions and MFT funds must be used on municipal streets or state/county highways, not private roads.

#### **5.4 Bond Issuance**

Issues was discussed in section 4.1b

#### **5.5 April 6, 2021 Consolidated Elections**

Three Trustee positions will be available on the ballot for the April 6, 2021 Consolidated Elections. Positions are for 4-year terms. The filing period is December 14<sup>th</sup>-21<sup>st</sup>, 2020. Election packets will be available the end of August and petitions cannot be circulated prior to September 22<sup>n</sup>

### **5.6 Addition of Trees to the Current Fen Lease**

Counsel Kelly was asked about expanding the current Fen lease to include “community trees” at the barn & lodge and to enable the use of Village funds to treat & maintain them. Counsel Kelly felt the Village should not lease property just to maintain trees. The Village wants to ensure maintenance & preservation of existing trees and not tree removal. President Baker will work with Trustee Purtill & Counsel Kelly on enhancing the Tree City Resolution to include the maintenance & care of trees.

## **6.0 Reports, as appropriate**

### **6.1 Financial Report**

Comptroller Haning reviewed charts outlining revenue changes from the State. State Income Tax had a 50% reduction in May from delayed income tax returns. Local Use Tax (out of state purchases) was up 16% YTD. MFT is up 150% from 2019 due to new taxes put in place. In a review of Cash Receipts & Disbursements, \$124k of Total Cash Receipts vs. \$116k Budget. No significant drop in state revenue items to date. Comptroller Haning stressed a need to continue to be conservative & watch for revenue changes. Total Cash Balance is \$328k, vs \$306k in 2019.

Disbursements were mostly small purchases to many projects.

President Baker requested the following motion, which was proposed by Trustee Somers and seconded by Trustee Graf:

***“Approve the June and July 2020 Disbursements for the Village of Trout Valley”***

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtill and Somers

Voting Nay: None. Motion carried.

Comptroller Haning requested an internal auditor to review financial statements.

### **6.2 Security Report**

Security reports from McHenry County Sheriff and NW Suburban Patrol reflected very little activity. Comments made regarding the use of golf carts by underage drivers. A drivers permit is required to drive a golf cart in Trout Valley. Discussion held regarding role of the Sheriff to help resolve this issue.

### **6.3 Intergovernmental**

Trustee Somers reported that due to Covid19, many intergovernmental events have been cancelled. President Baker will contact Bruce Johnson regarding contacts for building inspectors.

### **6.4 Forestry Board Report**

A proposal was received from The Care of Trees for the pruning of trees and the removal of dead trees. TVA Maintenance will handle the removal of dead trees. Residents have been watering and maintaining newly planted trees from the Morton Arboretum grant. A plaque was dedicated to former resident Charlie Coventry on the Trout Valley baseball field and was appreciated by the Coventry family.

### **6.5 Fen Restoration**

Fen volunteers have been working to weed the pollinator habitat areas. TVA Maintenance will work one day a month with volunteers in the Fen and other areas of Trout Valley on Forestry Board matters.

### **6.6 Other**

None

## **7.0 Presidents Report**

None

## **8.0 Adjournment**

There being no additional regular business to come before the Board, President Baker requested a motion to adjourn, which was proposed at 9:02 p.m. by Trustee Purtill and seconded by Trustee Hall.

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtill and Somers

Voting Nay: None. Motion carried.

Respectfully submitted,

Tonia Gonzalez

Village Clerk