



## **Village of Trout Valley Board Meeting Minutes**

**April 13, 2020**

A regular meeting of the Board of Trustees of the Village of Trout Valley, Illinois, was held on April 13, 2020 via Zoom. Notice of the meeting and the agenda were posted at two prominent places in the Village of Trout Valley.

President Robert Baker called the meeting to order at 7:05 p.m. Trustees present: Robert Antrim, Walter Graf, David Hall, David Peterson, Kristin Purtill and Ann Somers. Also present were, Clerk Tonia Gonzalez and Comptroller Rick Haning. Counsel James Kelly from Matuszewich & Kelly, LLP was absent.

President Baker requested the following motion, which was proposed by Trustee Hall and seconded by Trustee Purtill:

***“The February 10, 2020 meeting minutes be approved”***

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtill and Somers

Voting Nay: None. Motion carried.

### **3.0 Public Participation**

President Baker thanked residents who participated in the Zoom meeting. He explained the difference between the TVA and the Village roles.

Resident Greg Goodrich inquired on any information regarding the Cary Village Hall/Police Station structure. President Baker heard the Cary Mayor would not tear down the building.

### **4.0 Old Business**

#### **4.1 Amendment to the Fen Lease &**

#### **4.2 Lease with TVA for 50’ Width of Land Adjacent to Country Commons Road at Entrance to Trout Valley**

Discussions held regarding amendments made to the Fen Lease that were not approved by the Trustees at the February 10, 2020 Village Board meeting. Comptroller Haning, in an effort to clear up the language on the lease, requested Counsel Kelly to exclude Trout Valley road and bridge from the Fen lease. At the February board meeting, Counsel Kelly was only asked to include the 50ft of road on Country Commons, not to include any road removal. Discussions held on proper voting procedures.

President Baker requested the following motion, which was proposed by Trustee Hall and seconded by Trustee Peterson:

***“Approve current Fen lease without the language pertaining to the removal of Trout Valley Road & the Bridge.”***

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtill and Somers

Voting Nay: None. Motion carried.

Discussions held regarding a pedestrian crossing at Country Commons road and Cary-Algonquin road. President Baker has reached out to the County, to place a crosswalk at Country Commons. Utility poles would need to be moved and changes made to entryway to bring it up to code. A crosswalk near the apartment building would interfere with the intersection. The space between the road and building is too narrow. President Baker recommended the alternative of a sidewalk at Turkey Hill to cross Cary-Algonquin road.

## **5.0 Old Business**

### **5.1 Village Emergency Declaration**

President Baker informed the Board of an emergency declaration that surrounding communities were enacting, to give them the ability to request public assistance if needed. Trout Valley does not require public assistance at this time, but the declaration would be good enact, in case of an emergency.

President Baker requested the following motion, which was proposed by Trustee Purtill and seconded by Trustee Somers:

***“Approve the Emergency Declaration for the Village of Trout Valley”***

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtill and Somers

Voting Nay: None. Motion carried

### **5.2 Revenue Receipts from State**

Comptroller Haning reviewed his spreadsheet on the “Impact of Covid19 on Economic Activity”. A 33% contraction for the US economy expected in Q2. Franchise fees and County Road & Bridge should be minimally affected. Closing businesses and delayed State Income Tax filings may reduce the State Income Tax receipts. The tax receipts for May, June & July will be affected and the bulk of Village revenue is from State Income Tax. In anticipation of potential shortfall, he recommended delaying some financial actions until further impact can be seen. A review of potential expenditures that could be delayed was discussed. Comptroller Haning recommended the Village have reserve funds, especially if Covid19 continues to impact the economy.

### **5.3 Marina Pier Length Increase**

New pier at the marina is 10 feet too short for properly docking boats and loading them onto trailers. Trustee Peterson requested the Village utilize the remaining \$900 of budget towards extending the marina, contingent on the TVA payment for the remaining \$2.1k. Spending motion was not presented.

### **5.4 Fish for Ponds**

Issued discussed in item 5.2 No fish to be purchased at this time.

### **5.5 Approval of Expenditures related to the Urban Community Forestry Grant**

President Baker requested the following motion, which was proposed by Trustee Hall and seconded by Trustee Peterson:

***“The Approval to spend up to \$20k towards the Urban Community Forestry Grant.”***

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtill and Somers.

Voting Nay: None. Motion carried.

Expect \$9k maximum to be reimbursed from the Grant and costs should be offset by volunteer labor. The Village will be purchasing 46 trees for approximately \$9.1k and Ringers will be planting the trees for \$115 per tree and volunteers will provide the mulching, watering & protective wire. Counsel Kelly recommended signed agreements from residents who receive trees from the grant to avoid any misunderstandings.

## **6.0 Reports, as appropriate**

### **6.1 Financial Report**

Comptroller Haning reviewed the Cash Receipts & Disbursements and the YTD is slightly ahead of budget at \$32k vs. \$31k. Sales Tax is tracking to budget and Local Use Tax is stable. Disbursements are very close to budget. YTD financials in relatively good shape, need to pay attention to future spending. Cash Balances are at \$315k, however Comptroller Haning sees a drop to \$275k if State Income Tax drops due to Covid19. The Village is in a good financial position to weather the potential drop in receipts.

President Baker requested the following motion, which was proposed by Trustee Hall and seconded by Trustee Somers:

***“Approve the February and March 2020 Disbursements for the Village of Trout Valley”***

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtil and Somers

Voting Nay: None. Motion carried.

### **6.2 Security Report**

Security reports from McHenry County Sheriff and NW Suburban Patrol reflected very little activity. Mark of NW Suburban Patrol requested guidance when encountering non-residents utilizing Trout Valley amenities (Ponds, Riverfront Park, etc). Trustee Hall will work with TVA to set hours for Security patrols. Discussion held regarding questioning individuals walking throughout Trout Valley. President Baker felt residents and non-residents should be able to walk through Trout Valley without confrontation. The Lodge and the Barn are currently closed due to Covid19

### **6.3 Intergovernmental**

McHenry County Dept. of Planning issues the building permits for Trout Valley, but does not police violations. This is outlined in the IGA with the County. President Baker will follow with Counsel Kelly regarding the enforcements of the building permits.

### **6.4 Forestry Board Report**

Winter pruning was completed. ComEd trimmed trees & wanted to remove three trees that are deemed too close to utility lines. Further discussions with ComEd regarding tree removal will be held.

### **6.5 Fen Restoration**

Fen volunteers have been working in creating new paths, building a bridge, disposing of downed trees and general clean-up work. Additional trees to be planted in the Fen, as part of the Urban Community Forest Grant. The final report for the ComEd Green Region grant was submitted and accepted & approved. Trustee Hall requested protocol that documents from Counsel Kelly be sent to the Village Clerk and she will forward to the Trustees. President Baker commended Trustee Hall and the volunteers for their work on the new bridge and paths in the Fen. Trustee Hall credited Steve Lehnertz, in building the new bridge and bringing new energy to the Fen board.

### **6.6 Other**

Clerk Gonzalez reported the Village is 3<sup>rd</sup> in the U.S. and #1 in Illinois in the reporting of the 2020 U.S. Census. She credited Sheelagh Cooke & Diana Graf for hand distribution of the Census materials. The Trout Valley Scholarship deadline was extended to 5/9/20.

## **7.0 Presidents Report**

None

## **8.0 Adjournment**

There being no additional regular business to come before the Board, President Baker requested a motion to adjourn, which was proposed at 9:53p.m. by Trustee Hall and seconded by Trustee Antrim.

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtil and Somers  
Voting Nay: None. Motion carried.

Respectfully submitted,  
Tonia Gonzalez  
Village Clerk