



Village of Trout Valley Board Meeting Minutes

October 14, 2019

A regular meeting of the Board of Trustees of the Village of Trout Valley, Illinois, was held on October 14, 2019. Notice of the meeting and the agenda were posted at two prominent places in the Village of Trout Valley.

President Baker called the meeting to order at 7:02 p.m. Trustees present: Robert Antrim, Walter Graf, David Hall, David Peterson, Kristin Purtil and Ann Somers. Also present were Comptroller Rick Haning, Clerk Tonia Gonzalez, and Counsel James Kelly from Matuszewich & Kelly, LLP.

President Baker requested the following motion, which was proposed by Trustee Purtil and seconded by Trustee Hall:

“The August 12, 2019 meeting minutes (with changes to sections 3.0 & 6.1) and the September 10, 2019 budget meeting minutes be approved”

Voting Aye: Trustees Graf, Hall, Peterson, Purtil and Somers

Abstain: Trustee Antrim

Voting Nay: None. Motion carried.

3.0 Public Participation

None

4.0 Old Business

4.1 Boat Ramp Update

Project was completed. Village agreed to contribute 50% of the TVA commitment for the project. TVA budget is \$32k.

President Baker requested the following motion, which was proposed by Trustee Peterson and seconded by Trustee Purtil:

“The Village increase the budget for the Boat Ramp project from \$15k to \$16k to reflect TVA budget increase for the project”

Voting Aye: Trustees Antrim, Graf, Peterson, Purtil and Somers

Abstain: Trustee Hall

Voting Nay: None. Motion carried.

4.2 Riverfront Security Lights Update

The photo sensor and a bolt on the base on a far light on the basketball court are broken.

President Baker requested the following motion, which was proposed by Trustee Peterson and seconded by Trustee Antrim:

“The Village spend up to a maximum of \$500 to replace the photo sensor and re-anchor the pole on the basketball court. Funds to be used from the security budget.”

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtill and Somers
Voting Nay: None. Motion carried.

4.3 Road Crack Sealing Update

Crack sealing project was not completed by vendor. Turkey Run needs to be crack sealed. Village road was completed and can be billed. Comptroller Haning requested two separate contracts for TVA and Village. Certified Labor certificate to be received.

4.4 Unsafe Tree Removal

The Care of Trees identified numerous trees throughout the Village that need to be removed due to safety concerns. Quotes to be obtained for the tree removal. Discussions held regarding Village responsibility for removal of unsafe/dead trees on non-Village property. Historically the Village would pay for tree trimming and the TVA would be responsible for tree removal. Legal counsel, Jim Kelly recommended the Village not expand their jurisdiction for tree removal. Need to set clear criteria if Village wants to expand. President Baker did not want to set a precedent and declined to have Village responsible for providing tree removal in the Fen. Motion to pay for tree removal to be deferred until Appropriations discussions

**** 4.4 Unsafe Tree Removal is continued after 6.13 Financial**

4.5 Storm Water Projects

Quote was reviewed to replace line of pipe underneath Rainbow Lane. There is standing water in the pipe at all times. The roots are slowing the passing of spring water thru the pipes.

President Baker requested the following motion, which was proposed by Trustee Peterson and seconded by Trustee Hall:

“The Village spend up to a maximum of \$6.2k to repair the storm sewer at Rainbow Lane”

Comptroller Haning requested the proposal obtain a minimum of 2-3 bids. He stressed the importance of obtaining competitive bids. President Baker asked Comptroller Haning to put together a formal proposal for obtaining bids. The motion was restated:

President Baker requested the following motion, which was proposed by Trustee Peterson and seconded by Trustee Hall:

“The Village spend up to a maximum of \$6.2k to repair the storm sewer at Rainbow Lane and 2-3 competitive bids will be obtained”

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtill and Somers
Voting Nay: None. Motion carried

4.6 Security Gate at Country Club & Security Lock Purchase

The current TVA board is not in favor of the security gate/lock at the country club entrance and encouraged the Village not to put the gate back up.

4.7 Turkey Trot Update

The race organizers paid Trout Valley the agreed upon proceeds for 2018. Hertz officials toured Trout Valley and its amenities and they were impressed with the history and connection with John Hertz. The current race structure will remain for 2019. Discussions held regarding 2020 Turkey Trot Race.

4.8 Cary-Algonquin Road Pedestrian Crossing Update

Difficult project due to a new barrier needed & will need to be set back. Telephone poles will need to be moved to meet county requirements. It is a dangerous crossing and blinking signs are also proposed.

4.9 Garbage Container at Country Commons Apartments

The garbage container at the Country Commons Apartments will be relocated and enclosed in compliance with the Village of Cary code requirements.

5.0 Old Business

5.1 Trout Valley Website

A new Trout Valley website is being developed and Village board members are asked to provide a short bio and a picture.

5.2 Ethics Training

All board members are required to submit their Statement of Economic Interest annually and take the online Open Meeting Act training as part of the state required training.

5.3 2020 U.S. Census – Complete Count Committee

The U.S. Census will be conducted in 2020 and will be available to complete online. The Village receives funds based on residents' responses and participation. Comptroller Haniing will provide dollar amounts to present to residents.

5.4 Approval of 2020 Village of Trout Valley Board Meeting Dates

The meeting dates for 2020 are: February 10th, April 13th, June 9th, August 10th, September 15th (Budget), October 12th, and December 7th.

President Baker requested the following motion, which was proposed by Trustee Purtill and seconded by Trustee Graf:

“The Village approve the revised meeting dates for 2020.”

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtill and Somers

Voting Nay: None. Motion carried.

5.5 Reflectors at Stonegate Road Entrance

Discussions held regarding use of reflectors on either side of the Stonegate entrance or on nearby utility pole, to avoid accidents. President baker will follow with TVA and ComEd for guidance/approval.

5.6 ComEd Tree Trimming

ComEd will be trimming trees (that interfere with electrical lines) within the Village, the end of October or the beginning of November. A notice will be in the Trout Valley Newsletter

5.7 Picnic Bench Purchase

Due to increased events at the lodge, a purchase of additional picnic benches was requested by the TVA

President Baker requested the following motion, which was proposed by Trustee Peterson and seconded by Trustee Hall:

“The Village purchase 3 picnic benches for Riverfront park, up to a maximum of \$1k or \$350 per bench.”

Discussions held regarding the spending. Comptroller Haniing felt purchase should be contingent on TVA using funds from the Lodge rental towards future Lodge projects/purchases.

Voting Aye: Trustees Graf, Hall, Peterson, and Purtill

Voting Nay: Antrim and Somers

Motion carried.

5.8 Replacement Plaque for Kerry Johnson

The original plaque was stolen at Pond #2. The replacement cost should be less due to no plate set fees. President Baker requested the following motion, which was proposed by Trustee Purtill and seconded by Trustee Somers:

“The Village purchase a replacement plaque for Kerry Johnson for a cost of up to \$812.”

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtill and Somers

Voting Nay: None. Motion carried.

5.9 Approval of Ordinance #2019-20-001 Appropriations for General Corporate Purposes for the Village of Trout Valley for the Fiscal Year September 1, 2019 through August 31, 2020

Comptroller_Haning reviewed 2019-20 Budget Detail spreadsheet and discussed absolute limits to spending.

President Baker requested the following motion, which was proposed by Trustee Hall and seconded by Trustee Graf:

“Approve Ordinance #2019-20-001 Appropriations for General Corporate Purposes for the Village of Trout Valley for the Fiscal Year September 1, 2019 through August 31, 2020.”

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtill and Somers

Voting Nay: None. Motion carried.

5.10 Approval of 2020 IDOT Resolution for Road Maintenance

Comptroller Haning will file with IDOT a resolution in support of the Village road maintenance. Need to tie with a TVA ordinance which the Village agrees to pay TVA to maintain the Village road.

President Baker requested the following motion, which was proposed by Trustee Peterson and seconded by Trustee Purtill:

“Approve 2020 IDOT Resolution for Road Maintenance”

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtill and Somers

Voting Nay: None. Motion carried.

6.0 Reports, as appropriate

6.1 Financial Report

6.12 Approval of FY 2019 Financial Statement for Statutory Reporting

Comptroller Haning reviewed his Comptroller Comments on financial results for FY2019. Net Receipts & Disbursements were favorable to budget for FY2019 by \$24.9k. Cash Receipts are \$21.9k favorable. State Income tax is the largest receipt category and was \$6.2k over budgeted amount. Expenditures are \$3k favorable. General fund expenditures were over the operating budget set at the beginning of the year by \$1.28k. Cash Balances dropped by \$29.5k from prior fiscal year end. Cash Balances decline in years which we participate in road resurfacing project. This years' contribution was \$41k.

President Baker requested the following motion, which was proposed by Trustee Somers and seconded by Trustee Purtill:

“Approve the August 2019 Disbursements for the Village of Trout Valley”

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtill and Somers

Voting Nay: None. Motion carried.

President Baker requested the following motion, which was proposed by Trustee Peterson and seconded by Trustee Antrim:

“Approve Year End 2019 Financial Reports for Reporting and Distribution”

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtill and Somers

Voting Nay: None. Motion carried.

Comptroller Haning conducted a review of the State Income Tax analysis and September 2019 financial results. There is a one month lag between the collection month & the receipt month. September receipts show a 4% decrease and the budget assumes a 5% increase. Total Cash Receipts of \$11.7k vs \$11.6 budget. Largest expenditures were for the Marina project. Total funds are at \$297k, which is down from \$340k from prior year.

President Baker requested the following motion, which was proposed by Trustee Hall and seconded by Trustee Purtill:

“Approve the September 2019 Disbursements for the Village of Trout Valley”

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtill and Somers

Voting Nay: None. Motion carried.

6.13 Accounting Review

Comptroller Haning requested assistance to conduct a financials controls review, in an effort to protect himself and the Village. Trustee Antrim agreed to conduct the review.

****Return to Old Business**

4.4 Unsafe Tree Removal

During a review of the operating budget for the Fen, \$10k was determined as available for tree removal.

Discussions held regarding prioritizing the dead trees to be removed. The companies quoting will be asked to prioritize the tree removal. In addition, Village Arborist will be asked for his opinion on the prioritizing of the dead tree removal.

President Baker requested the following motion, which was proposed by Trustee Peterson and seconded by Trustee Purtill:

“In the interest of safety, approve the removal of all dead trees within a 60ft swatch along all roads (30ft from the center line) in the Village, up to a maximum of \$10k and with competitive bids obtained.

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtill and Somers

Voting Nay: None. Motion carried.

6.2 Security Report

Current agreement with Northwest Suburban Patrol ends in November. Frustration expressed regarding the lack of TVA enforcement of established rules regarding go-carts & mini bikes. Reports from Northwest Suburban Patrol & the McHenry County Sheriff were distributed and reviewed.

6.3 Intergovernmental Report

Trustee Somers reported Trout Valley is in good shape based on a review of the FEMA maps during a recent flood plain meeting. She will attend the county storm water meeting in October.

6.4 Forestry Board Report

Discussions held regarding winter pruning of trees. Anticipate \$12k for tree trimming in 2019 (vs. \$4.8k in 2018) due to Hackberry & Oak trees that require trimming.

6.5 Fen Restoration

The informational sign for the Fen (required by the terms of the ComEd grant) has been received and will be installed. Lumber was purchased to complete the boardwalk and other fen projects. Buckthorn will be mechanically removed from the area around Ponds 7,8, & 9 on Monday, October 14th

6.6 Other

Annual greenery order for the Village will be placed.

7.0 Presidents Report

None

8.0 Adjournment

There being no additional regular business to come before the Board, President Baker requested a motion to adjourn, which was proposed at 9:50 p.m. by Trustee Somers and seconded by Trustee Purtill.

Voting Aye: Trustees Antrim, Graf, Hall, Peterson, Purtill and Somers

Voting Nay: None. Motion carried.

Respectfully submitted,

Tonia Gonzalez

Village Clerk